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| Chartered GeographerReference |

Two independent references must be provided for every application for Chartered Geographer.

Ideally at least one of these should be from a current or previous line manager, university supervisor, client or senior colleague who can write in detail about the applicant’s geographical knowledge, skills and understanding and their work.

References should be requested from one referee based at the applicant’s current place of work and the other based at a separate organisation, although it is understood that this may not be possible for all applicants such as those self-employed or who have only worked at one organisation (contact cgeog@rgs.org to discuss if this applies to you). References should not be sought from current mentors. Referees do not need to be Chartered Geographers or Fellows of the RGS-IBG.

Assessors reserve the right to request additional references

## Guidance for referees

* Applicants should provide you with all the application documents prior to writing the reference, so you that you can review the content and, where relevant, corroborate the evidence provided in the application. If you have concerns about any of the application materials provided by the applicant, please contact cgeog@rgs.org in confidence.
* If, in the process of writing your reference, you realise that the applicant has not included some information which would enhance their application, you are encouraged to communicate this to the applicant.
* Your reference must be completely independent: please respond to the questions in your own words (not those of the applicant). If any discrepancies are noted you may be contacted again for further information.
* Please ensure you are familiar with the [Chartered Geographer Framework of Competencies](http://www.rgs.org/professionals/chartered-geographer/framework-of-competencies) before writing your reference letter.
* If you have any questions about completing this reference, please contact cgeog@rgs.org.
* Once you have completed your reference, please email a copy directly to cgeog@rgs.org.

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| **Name of CGeog Applicant:** |  |
| **Name of referee:** |  |
| **Referee job title:** |  |
| **Referee organisation:** |  |
| **Referee telephone number:** |  |
| **Referee email address:** |  |
| **Has the applicant shown you their application documents?** (this is recommended) |  |
| **In what capacity and for how long have you known the applicant?** Please briefly describe the contexts in which you have observed the applicant’s geographical skills, knowledge and understanding, which inform this reference. |  |
| The following questions relate to the Chartered Geographer [Framework of Competencies](https://www.rgs.org/professionals/chartered-geographer/framework-of-competencies/). The applicant must evidence these in their application. Our [Framework document](https://www.rgs.org/CMSPages/GetFile.aspx?nodeguid=dc822538-4bc1-41c5-a1cd-6f1c5e485a21&lang=en-GB) provides further suggestions of ways in which an applicant might demonstrate these themes. |
| **How is the applicant applying their geographical skills knowledge and understanding in their current (or recent) roles?**Please use specific examples |  |
| **How is the applicant innovating in their current (or recent) roles?**Please use specific examples |  |
| **How is the applicant acting professionally in their current (or recent) roles?**Please use specific examples |  |
| **How is the applicant communicating and influencing in their current (or recent) roles?**Please use specific examples |  |
| **How is the applicant advancing geography beyond the expectations of their role/employment?** Examples (not an exhaustive list): Contributing ideas in meetings or workshops; presenting practice or research at conferences; creating original work used by other organisations; publication of research papers, books and reports; active involvement in professional or scientific organisations; training or mentoring colleagues; ambassador work and presentations to school and university students; actively and visibly promoting the benefits of a geographical approach to wider projects and organisations. | a) Examples of activities/impact within their current institution/organisation |
| b) Examples of activities/impact outside their employment  |
| **In what specific ways has continuing professional development (CPD) enhanced the applicant’s career?**For example, have you seen a commitment to CPD? How has this development influenced their work, or the work of others in their workplace? |  |
| **Why would the applicant make a good Chartered Geographer?** |  |
| **Any other comments?**  |  |

Date of reference: Signature: (your typed name will act as your signature)

The information on this form will be treated with the strictest confidence and will only be used in connection with this Chartered Geographer application. Applicants for Chartered Geographer have the right to request all information we hold about them.