

# Research Group key deadlines 2023-24

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View the Research Groups Handbook at [www.rgs.org/research/research-groups](http://www.rgs.org/research/research-groups). All dates are draft and subject to change.

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2023		
September		
25	Induction for new committee members	1.00pm-2.00pm, via Zoom
October		
9	Research Groups' Sub-Committee Meeting	11.00am-1.00pm, via Zoom
31	Annual reporting deadline (accounts and reports) <b>This is an absolute deadline.</b>	Research Groups to submit annual report or AGM minutes, and annual accounts to <a href="mailto:rhed@rgs.org">rhed@rgs.org</a> . All accounts should be accompanied by a bank statement corroborating the accounts closing balance, and a document from the bank listing current signatories on the account.
31	Deadline for Research Group grant applications	Research Groups submit a grant application for activities in the 2023/24 academic year. All reports for grant-funded activities in the previous year should be received by this date
November		
15 (approx.)	AC2024: Call for Sessions and Papers announced	See <a href="http://www.rgs.org/ac2024">www.rgs.org/ac2024</a>
30	Subventions calculated	Membership check and subventions calculated for each Research Group by RHED. Payments made in December.
December		
4	Research Group Discussion Forum	1.00pm-2.00pm, via Zoom.
2024		
January		
15	Research Group Discussion Forum	1.00pm-2.00pm, via Zoom
February		
20	RGS-IBG Medals and Awards	Deadline for nominations. See <a href="http://www.rgs.org/MedalsandAwards">www.rgs.org/MedalsandAwards</a> for more information
March		
1	AC2024: Deadline for submitting convened sessions with full papers information	Research Groups and independent session convenors to submit session and papers information, following the process given at <a href="http://www.rgs.org/ac2024">www.rgs.org/ac2024</a>

1	AC2024: Deadline for submission of paper proposals for 'open' sessions	See <a href="http://www.rgs.org/ac2024">www.rgs.org/ac2024</a> for more information.
1	AC2024: Deadline for submitting details of conference fringe workshops	Research Groups to submit full details of their planned conference fringe events
18	Research Groups Sub-Committee Meeting	11.00am-1.00pm. via Zoom
31	RGS-IBG Council and Committees	Deadline for nominations for election. See <a href="http://www.rgs.org/AboutUs/Governance">www.rgs.org/AboutUs/Governance</a> for more information
31	Nomination (and election) for Research Groups' Representative to Research and Higher Education Committee	Deadline for nominations of Research Group representative on Research and Higher Education Committee; electronic election if required
<b>April</b>		
1	Deadline for Research Groups to provide updated text for advertising dissertation awards and prizes	Research Groups to submit changes to the description of awards and prizes to <a href="mailto:rhed@rgs.org">rhed@rgs.org</a>
15 (approx.)	AC2024 organisers formally confirm sessions accepted for conference programme and registration opens	
22	Research Groups Discussion Forum	1.00pm-2.00pm, via Zoom
<b>May</b>		
1	AC2024: provisional programme drafted	Provisional programme supplied to Research Group Chairs, to identify significant clashes
Mid-May (approx.)	AC2024: Provisional programme published online for feedback and checking by participants	Provisional programme released online at <a href="http://www.rgs.org/ac2024">www.rgs.org/ac2024</a> for convenors and authors to provide feedback
27	AC2024: Deadline for submitting Research Group Guest nominations (nominations may be submitted any time before this date)	Research Groups to submit nominations for conference guests to <a href="mailto:rhed@rgs.org">rhed@rgs.org</a> following the process at <a href="http://www.rgs.org/ACquests">www.rgs.org/ACquests</a>
<b>June</b>		
3	RGS-IBG AGM	Medals and Awards presented Elections for Council and Committees
14	Deadline for reduced rate (early-bird) conference registration for AC2024. <b>All those listed on the conference programme to be registered by this date.</b>	See <a href="http://www.rgs.org/ac2024">www.rgs.org/ac2024</a> for more information.
17	Research Group Discussion Forum	1.00pm-2.00pm, via Zoom
28	AC2024: Deadline for changes to conference programme.	
<b>July</b>		
1	AC2024: Final programme announced	See <a href="http://www.rgs.org/ac2024">www.rgs.org/ac2024</a> for final programme
<b>August/September</b>		
27-30 August	RGS-IBG Annual International Conference 2024	
19 August-6 September	Research Group AGMs take place	