



Write your name here

Write your address here like this:

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Write today's date here

The Mayor of \_\_\_\_\_

Councillor \_\_\_\_\_ (You will have to look up their name.)

Write the Mayor's address here like this:

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Dear Mr/Madam Mayor, Councillor \_\_\_\_\_,

I am writing to you about \_\_\_\_\_ and how these could affect  
\_\_\_\_\_. I am sure that you have already given this some consideration but I would like to  
draw your attention to \_\_\_\_\_ by considering \_\_\_\_\_ .

Have a paragraph on the possible political benefits and problems.

Have a paragraph on the possible economic benefits and problems.

Have a paragraph on the possible social benefits and problems.

Have a paragraph on the possible economical benefits and problems.

Have a paragraph on what you think should be done to help your place during the Olympics.

Finish with a strong conclusion that states what you have been writing about, whether or not  
you think your area will benefit or lose out from the Olympic Games and what you think the  
Mayor should do to help.

Yours faithfully,

*Sign your name here*

Print your name here.